

How to Make Changes to Your Certificate!

Requests for certificate changes must be made in writing. Please complete the change form on the reverse side and either fax, e-mail or mail it to us. Changes will be effective the day after postmark, fax receipt date or e-mail request date.

Please do not use the form to amend values. Values are determined by using the MSRP or the 95% or less condition value in the Blue Book of Gun Values. If you disagree with a value, please contact us via telephone or email to discuss the item in question.

All changes are made pro-rata. We calculate the additional or return premium based on the balance of the policy term. We will issue an Endorsement and send it to you along with a revised schedule. If an additional premium is due, we will enclose an invoice with the Endorsement and revised schedule. If a return premium is due, we will send the Endorsement and revised schedule along with your return premium check.

Name or Address Change

Name policy is in now _____

Current Certificate Number _____

New name _____

New Address _____

New Phone Number _____

New Email Address _____

Questions? Call Heidi at **1-800-925-7767**

Change forms can be faxed to: **386-677-3292**

Please address emails to: ksandnes@siai.net

Please feel free to call us to secure the value of your firearms and accessories.

This form can also be found on our website at www.siai.net

Sportsman's Insurance Agency, Inc.

1450 North US 1, Ste 500

Ormond Beach, FL 32174

Phone: 386-677-2588

Fax: 386-677-3292

Policy Change Request Form

(Insured's Name)

(Certificate Number)

*Please provide us with your daytime telephone number (____) _____ or an email address
_____ should we have any questions*

Circle the correct request	Item #	Make	Model	Gauge	Serial #	Grade	Modifications	Retail Value
Add Delete Revise								
Add Delete Revise								
Add Delete Revise								
Add Delete Revise								
Add Delete Revise								
Add Delete Revise								

Fax this form to (386)677-3292; e-mail: ksandnes@siai.net, or mail it to Sportsman's Insurance Agency, Inc.
1450 N. US 1, Suite 500, Ormond Beach, FL 32174